

## COMMON COUNCIL COMMITTEE OF THE WHOLE 06/12/2023

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, June 12, 2023. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor: Tara Tervort

Aldermen: Terry Wilson  
Michael Mader  
Dennis Wartgow  
James Corbett  
Anthony Thier  
Dina Bukachek  
Dan Greenwood  
Dixie Weidman

City Attorney: Bryce Schoenborn

City Administrator: Brentt Michalek

Also present: Michelle Smith, Bill Hoffman, Deb Hyde, Marv Nevelier, Shannon Greenwood, Larry Reas, Jeff Seamandel, Victor Ambrose, Benjamin Fox and Adam Ruechel from Baird.

There was a motion by Alderman Wartgow and seconded by Alderman Mader adopt the agenda as presented. Motion carried.

### COMMUNICATIONS

Clerk and Treasurer Smith informed the council that the outdoor pool is now open. Alderman Bukachek questioned a generator being used at 307 2<sup>nd</sup> Avenue North. She also inquired about the speed bumps in Hines Park...i.e. when they will be put in the park. (response from DPW Director Hoffman was that it should be soon.) The stage is at Old Abe Memorial Park for the upcoming Music in the Park festivities. Hopefully, the City of Park Falls will be seeing an increase of 20% in shared revenues which would result in roughly \$194,501 extra but the legislation is discussing getting rid of the personal property tax. Alderman Wilson brought up the fact that there is a huge crack in the slide by the Southside Park.

### PUBLIC COMMENT

There was no public comment.

### NEW BUSINESS

No new business.

### COMMITTEE REPORTS

**Finance** – Adam Reuchel from Baird Financial presented information on TID 6. Resolution number #23-012 “To Create TID #6” was presented to the council for approval. Motion by Alderman Wartgow and seconded by Alderman Mader to approve this resolution. Motion carried, 8-0. Alderman Weidman made a motion and seconded by Alderman Bukachek to approve paying the bills in the amount of \$259,327.06. Motion carried, 8-0. Pool fees were handed out. Motion by Alderman Mader and seconded by Alderman Wilson to approve the fees as presented. Motion carried, 8-0. City Administrator Michalek informed the council that each one of the gmail accounts that the City has is costing \$18/month. It was recommended that City Administrator Michalek work on a policy and bring it back to the council for approval. Ordinance 23-003 for donations was brought up for discussion. Seeing no questions, Alderman Mader made a motion and Alderman Bukachek seconded it to approve Ordinance 23-003. Motion carried, 8-0. An agreement was presented from MSA for the Safe Streets and Roads for All Plan in the amount of \$180,000. The City would be responsible for \$36,000 of this because they have received a grant for the

remainder of the expense. It should be noted that seven consultants were interested and given materials but MSA was the only one that turned the paperwork back to the City. Motion by Alderman Wartgow and seconded by Alderman Mader to approve this expenditure. Motion carried, 8-0.

**Board of Public Works** –There was a request for a chicken permit from Mr. and Mrs. Wilson at 742 5<sup>th</sup> Avenue South. Motion by Alderman Greenwood and seconded by Alderman Mader to approve this request. Motion carried with one abstention. A Conditional Use by Right was presented to the council for 271 9<sup>th</sup> Avenue South and 100 7<sup>th</sup> Avenue South. Motion by Alderman Wartgow and seconded by Alderman Mader to authorize Brentt to send a letter for a conditional use for the mobile home park to maintain their mobile home status. Motion carried. A quote for a lift station check valve was presented to the council in the amount of \$15,498.00. Motion by Alderman Wartgow and seconded by Alderman Greenwood to approve this quote. Motion carried, 8-0. Section 2-4-7 of the City Ordinance was presented before the Council. Motion by Alderman Weidman and seconded by Alderman Mader to approve the wording of the Parks, Recreation and Historical Landmarks Advisory Committee. Motion carried, 7-0-1 with Alderman Wilson abstaining. Mayor Tervort recommended the list for the Parks, Recreation and Historical Landmarks Advisory Committee. Motion by Alderman Wartgow and seconded by Alderman Weidman to approve these appointments. Motion carried, 7-0-1 with Alderman Wilson abstaining. City Administrator Michalek talked about the creation of a Parks and Recreation Director. Motion by Alderman Wartgow and seconded by Alderman Mader to create this new position. Motion carried, 7-0-1 with Alderman Wilson abstaining. Resolution 23-013 was presented to amend the 2023 budget by \$75,000 to cover the expenses of the Parks and Recreation Director. Motion carried, 7-0-1 with Alderman Wilson abstaining. Jeff Seamandel from MSA provided the updates on the projects that MSA is working on for the City.

**Public Services** – The list of 2023-2024 liquor licenses were presented to the Council. Chief Nevelier also presented a report that gave information on any complaints or incidents that have taken place at all of the establishments. Motion by Alderman Mader and seconded by Alderman Weidman that the City Administrator should draft a letter to the one establishment that had numerous issues advising them of a possible suspension if these issues continue. Motion carried, 7-0-1 with Alderman Greenwood abstaining. Ordinance #23-004 Fire Inspections was presented to the Council. Motion by Alderman Wartgow and seconded by Alderman Wilson to approve this ordinance. Motion carried, 8-0.

**Personnel** – An update was given on summer help. Motion was made by Alderman Wartgow and seconded by Alderman Thier to approve Ian Oswald and Emily Rodman for the DPW summer help. Motion carried 8-0.

**Administrator update to Committee of the Whole on general city operations** – The BART bus transfer is taking place for the 3<sup>rd</sup> time. Hopefully, this will be the last time and they will start to build their garage by this fall. There was an accident that took place involving two of our summer DPW workers. A vehicle pulled out into their vehicle/trailer. No one was hurt but the pickup truck and trailer were totaled.

At 6:54 PM there was a motion by Alderman Weidman and seconded by Alderman Mader to convene into closed session, pursuant to Wisconsin State Statutes 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (Regarding City of Park Falls Ordinance Discussion, Sec. 11.2.17); and pursuant to Wisconsin State Statutes 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Regarding sludge pits) Motion carried, 8-0. City staff Smith, Greenwood, Hoffman, Reas, Nevelier and Michalek stayed for closed session.

At 7:23 PM there was a motion to reconvene into open session and take possible action on closed session items by Alderman Mader, seconded by Alderman Thier. Motion carried, 8-0.

The meeting adjourned at 7:25 PM.

Michelle M. Smith  
Clerk and Treasurer