

COMMON COUNCIL MEETING MINUTES 10/16/2023

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, October 16, 2023. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor: Tara Tervort

Aldermen: Terry Wilson-Excused
Dixie Weidman
Michael Mader
Dennis Wartgow
James Corbett
Anthony Their-Excused
Dina Bukachek
Dan Greenwood

City Attorney: Bryce Schoenborn-Excused

City Administrator: Brentt Michalek

Also present: Michelle Smith, Bill Hoffman, Deb Hyde, Marv Nevelier, Scott Schultz, Shannon Greenwood, Jeff Seamandel, Penseleen Miguel and Laurie Fox.

There was a motion by Alderman Wartgow and seconded by Alderman Mader to approve the agenda as presented. Motion carried.

There was a motion by Alderman Greenwood and seconded by Alderman Weidman to approve the minutes for the Common Council meeting on September 25, 2023 and Special Common Council meeting on September 28, 2023. Motion carried.

COMMUNICATIONS

Clerk and Treasurer Smith informed the council that the Mayor, Brentt, Scott and her will be attending the League Conference from October 17-20. Alderman Mader mentioned that the YMCA will be fundraising in the next couple of weeks.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

There was a moment of silence for former Alderman Raymond Woodie who served on the Council from September of 1991-April of 2008. Penseleen Miguel appeared before the council to request to keep four dogs at her residence until 2025. Motion by Alderman Bukachek and seconded by Alderman Weidman to allow four dogs until September 1, 2025. Motion approved, 5-1, with Alderman Wartgow saying no. Resolution 23-018: Consideration of the Issuance of a Raze Order under 66.0413 for the following properties (see agenda) was presented. Motion by Alderman Greenwood and seconded by Alderman Bukachek to approve this resolution. Motion carried, 6-0.

COMMITTEE REPORTS

Finance –Alderman Weidman made a motion and seconded by Alderman Bukachek to approve paying the bills in the amount of \$1,063,857.05. Motion carried, 6-0.

Personnel – There were fourteen candidates that applied for the Police Department Administrative Assistant. City Administrator Michalek is recommending to appoint the position, pending a background and drug test, to Nicole Zylka. Motion by Alderman Wartgow and seconded by Alderman Weidman to approve this appointment. Motion carried, 5-1, with Alderman Mader saying no.

Board of Public Works – Laurie Fox was present from the First Congressional Church to request an electronic sign for their location. Motion by Alderman Wartgow and seconded by Alderman Mader to approve this request. Motion carried. The Chamber of Commerce requested the use of vacant lots that the City owns for Fright Fest and also requested road closures for the turkey trot. Motion by Alderman Wartgow and seconded by Alderman Mader to approve both requests. Motion carried. A Request for Proposal (RFP) is recommended for the location near State Highway 13 and Tower Road. This will allow the City to seek developers that may be interested in the property. Motion by Alderman Mader and seconded by Alderman Greenwood to approve this RFP. Motion carried. Jeff Seamandel presented the MSA updates to the council.

Public Services –There was nothing to report.

CITY OFFICIALS' REPORTS

Mayor Tervort– She recently attended a regional meeting on housing and will be attending the annual League Conference.

City Administrator Michalek-He has signed a 2022 Audit Agreement with Baker Tilly.

Attorney report – Nothing to report.

Clerk & Treasurer Smith – The City received the capital improvements loan at the percent of 4.56%, which is very good with the market conditions right now.

Library Director Hyde – The Books by Mail room will be an extra meeting room for individuals to use. There is an extra computer that will be repurposed for that room.

DPW Director Hoffman – Fall cleanup will take place in the next two weeks.

Parks & Recreation Director Schultz-Last Thursday, the Parks and Recreation Committee approved the plan for the brick campaign, which will kick off in early December. He is working with the Chamber and the Library for Winterfest, which is tentatively scheduled for December 2.

Chief of Police–The police department will be receiving a surplus check of \$1,000 from their previous auction. Winter parking will be starting on November 1.

Fire Chief Reas – There will be interviews for five applicants that applied for the fire department.

At 6:39 PM there was a motion by Alderman Mader and seconded by Alderman Weidman to convene into closed session, pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public

properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (*Paper Mill Office, Whistle and Train*); and pursuant to Wisconsin State Statutes 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (*Regarding TIF Development Agreement at 219, 229, and 239 2nd Avenue North*) Motion carried, 6-0.

At 7:18 PM, there was a motion by Alderman Bukachek and seconded by Alderman Mader to reconvene into open session and take possible action on closed session items. Motion carried, 6-0.

The meeting was adjourned at 7:19 PM by Mayor Tervort.

Michelle M. Smith
Clerk and Treasurer