

COMMON COUNCIL MEETING MINUTES 2/26/2024

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, February 26, 2024. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor: Tara Tervort

Alderman: Dan Greenwood
Dennis Wartgow
Terry Wilson
James Corbett
Dixie Weidman - Excused
Anthony Their
Michael Mader
Dina Bukachek

City Attorney: Bryce Schoenborn - Excused

City Administrator: Brentt Michalek

Staff present: Shannon Greenwood, Bill Hoffman, Deb Hyde, Marvin Nevelier, Scott Schultz

Also present: Vanessa Kane, Victor Ambrose, Thomas Bay, Kathy Bay, Nick Trimner, Mike Weidmen, Michelle Smith

There was a motion by Alderman Mader and seconded by Alderman Thier to adopt the agenda as presented. Motion carried.

There was a motion by Alderman Wartgow and seconded by Alderman Wilson to approve the minutes of the Common Council meeting on January 22, 2024, the Committee of the Whole meeting on February 12, 2024, and the Special Council meeting on February 15, 2024. Motion carried.

COMMUNICATIONS

Alderman Bukachek inquired about the Mill pits/sludge. Administrator Michalek shared that the chemical analysis revealed the possibility that it may be able to pass through the wastewater treatment plant. Discussed the timeline for the donor TID and the TID 3 closure and the need for Special meetings in April.

PUBLIC COMMENT

Victor Ambrose invited everyone to attend the Open House and a Special meeting of the Chequamegon School Board on March 5th at 6:00 p.m. where the results of the Strategic Plan created by the VEST Committee will be shared. All are invited to attend.

NEW BUSINESS

There was no new business.

COMMITTEE REPORTS

Finance – There was a presentation by Vanessa Kane, Baker Tilly, on the 2022 Audit. Highlighted the general fund balance, water utility results, and general obligation debt. The Council thanked Ms. Kane for her report and presentation. Alderman Bukachek made a motion and seconded by Alderman Greenwood to approve paying the bills in the amount of \$120,535.56. Motion carried, 7-0. County Administrator Trimner presented information on the request for supporting the Bay Area Rural Transit service from the County. Rides to

Minocqua are increased due to local health care closures. They will be looking for new buses in the next 1.5 years. Offer free rides in summer to kids 17 years and under and to anyone during elections. Alderman Wartgow made a motion seconded by Alderman Wilson seconded, to approve Resolution 24-002 Authorized Amendment to the 2024 Budget. Motion carried, 7-0.

Personnel – No report.

Board of Public Works – There is a proposal from KLM Engineering, Inc. for water tower Maintenance Services in the amount of \$48,100.00. There was a motion by Alderman Wartgow and seconded by Alderman Greenwood to approve the KLM Engineering, Inc. proposal. Motion carried, 7-0.

Public Services – No report.

CITY OFFICIALS' REPORTS

Mayor – Will be attending the WHEDA conference in Madison to meet with potential housing developers from Madison and Milwaukee.

City Administrator – Library construction is moving ahead; all the drywall is up and the electrical passed the first inspection. Mezzanine area is framed in, as well as the Directors office. This will be the last meeting here, will meet at the 3rd floor Auditorium in the Library hereafter.

Library Director – March Calendar of events was reviewed. Reviewed the Annual Report statistics for 2023. Books are down due to the consolidation and thinning of the collection. Magazine and Newspaper inventories are down to help with the budget, and circulation is back up to pre-covid numbers.

DPW Director – Have been working on projects that they haven't had time for in the past but do now due to the lack of snow. The crew remodeled the bathroom at the Airport, replacing fixtures, flooring, sheet rock. Worked on clearing the trees in the ROW from Heritage to River Road and sold 14 cords of hardwood and sold saw logs to PF Hardwoods. Installed a new water line at the Firehall from a main that was stubbed in for filling trucks during the 5th Avenue project. The new work van is on the road, condensing 2 vehicles into 1. Did some periodic maintenance work at the pumphouse including some painting to help with rust issues.

Parks & Recreation Director – Reviewed Project Status Report. Discussed Train Depot status and the Old Abe Memorial Park bidding process. The Easter Eggstravanganza will be held on March 30th beginning at 10:00 a.m. at Hines Park. The 2024 Mud Run Fundraiser is scheduled for June 22nd with the race beginning at 10:00 a.m. at the Chequamegon School District.

Chief of Police Nevelier – Compiled information regarding the department sizes of other jurisdictions that are similar in size to PF. Reviewed the day-to-day activity at the PF Police Department throughout the year within the City, as well as the different types of activities that are handled by their staff. Reviewed crime statistics for Park Falls, DOT results and traffic counts.

Fire Department – Assisted the PFPD and Sheriff's Dept with a traffic accident on Highway 13 by directing traffic during the investigation and removal of vehicles. Thank you to the DPW for installing the new waterlines at the Firehall. The newly appointed members will be attending classes this spring and fall at the tech school in Wausau and are limited until they complete the training.

The meeting was adjourned at 6:25 p.m.

Prepared by: Shannon Greenwood, Executive Assistant